

MEMORANDUM OF SALE SUBSTITUTE

This form must be completed by the Housing Association.

Once completed, the form needs to be returned by post, by fax or by secure email. If returned via a mortgage broker or solicitor then the form must be certified.

Property Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/> Postcode <input type="text"/>
Full Name(s) of Applicant(s)	<input type="text"/>
	<input type="text"/>
Full Property Value	£ <input type="text"/>
Selling Percentage Share	<input type="text"/>
Purchase Price of Share	£ <input type="text"/>

Rent Payable:	£ <input type="text"/>	Monthly/Quarterly/Annually (delete as applicable)
Service Charge Payable:	£ <input type="text"/>	Monthly/Quarterly/Annually (delete as applicable)
Ground Rent Payable:	£ <input type="text"/>	Monthly/Quarterly/Annually (delete as applicable)
Any Other Charges:	£ <input type="text"/>	Monthly/Quarterly/Annually (delete as applicable)

Address of Housing Association	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/> Postcode <input type="text"/>
Name of Housing Association	<input type="text"/>
Company Stamp	<input type="text"/>
Name of Person Completing the Form	<input type="text"/>
Contact Telephone Number (of person completing the form)	<input type="text"/>
Mortgage Broker's/Solicitor's Certification (if applicable)	<input type="text"/>