

### Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form and send it to:

TEACHERS BUILDING SOCIETY  
ALLENVIEW HOUSE,  
HANHAM ROAD,  
WIMBORNE,  
DORSET BH21 1AG

Originator's Identification Number

9 9 4 4 3 7

FOR TEACHERS BUILDING SOCIETY OFFICIAL USE ONLY.  
This is not part of the instruction to your Bank or Building Society.

Name(s) of Account Holder(s)

  

Reference Number

Bank/Building Society Account Number

Branch Sort Code

 -  - 

#### Instruction to your Bank or Building Society

Please pay Teachers Building Society Direct Debits from the account detailed in this Instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Teachers Building Society and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society:

To: The Manager Bank/Building Society

  

Address

  

Postcode

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

**THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER.**

#### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Teachers Building Society will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Teachers Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Teachers Building Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Teachers Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.